

MANAGEMENT SUPPORT**Purchasing: Authorization and Control**

The superintendent or designee is authorized to direct expenditures and purchases within the limits of the detailed annual budget for the school year. Requisition and purchase order procedures will be used to control the expenditure of funds. Staff who obligate the district without proper prior authorization may be held personally responsible for payment of such obligations.

Cross references:

[Board Policy 1332](#)
[Board Policy 6106](#)
[Procedure 6210P](#)

Authorization of Signatures
Allowable Costs for Federal Programs
Purchasing: Authorization and Control

Adopted: November 21, 1980
Revised: March 6, 1995
Updated: March 2012
Renumbered: April 2013
Updated: February 2018